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Signal Center, Communications Division

26 March 1951

THRU : Area Records Officer CIA Records Officer

Disposal of Microfilmed Records

- 1. Congressional approval has been received from the National Archives for the destruction after microfilming of Special Operations Cables, 1946 thru 1949 provided the quality of the filming and of the processed film meets the legal requirements for permanent microfilm records. Your request for this approval (Form 60-52) was assigned CIA Job No. M-18 dated 21 December 1950.
- 2. This approval for the destruction of records which have been filmed is contingent upon two thing:
- (a) Report os tests of samples of film showing that the processed film meets the specifications of the National Bureau of Standards for permanent record film and
- (b) Review of the completed film by the Signal Center to assure that the records on microfilm are satisfactory as replacement for the original records with respect to accuracy of arrangement and legibility.
- 3. This memorandum reports that microfilm reels numbered A-1 through A-45 in one series and B-1 through B-43 in the other series are acceptable in so far as film quality is concerned. The only step remaining before destruction of the records takes place will be review of the completed films by the Signal Center for accuracy of filming. Reports of tests of film processing in future cases will be made as soon as received.
- 4. It is requested that you report the quantities of paper records destroyed after you have verified the microfilmed records. Form No. 60-80 (to be revised) may be used for this purpose.

Encl:

Sample copy completed and blank copies of Form 60-80